

BARCLAYS PRIVATE CLIENTS

Appointment of Bankers and Mandate

Appointment of Bankers and Mandate

This document formally appoints the Bank as its banker and authorises the Bank to act on the instructions of specified officials. This includes setting up arrangements for telephone and electronic banking services.

The document is applicable for all types of organisations or unincorporated associations, except for Trusts with a combination of personal and corporate trustees. Please contact us if you fall into this category and we will ensure you receive the appropriate forms.

The document should be completed in the following way:

Mandate A should be completed by Companies, Charitable Companies, Limited Liability Companies, Limited Liability Partnerships and Corporate Trustees.

Mandate B should be completed by Charities, Clubs, Churches, Societies and Associations.

Mandate C should be completed by Sole Traders, Partnerships, Joint Accounts and Personal Trustees.

All parties must complete Section 2.

Appointment of Bankers and Mandate (A)

for Companies, Charitable Companies, Limited Liability Companies, Limited Liability Partnerships and Corporate Trustees

Section 1

**Please delete as applicable*

Organisation Name Ltd/PLC/LLP/LLC*

Registered/Registered Charity/Registration Number

At the meeting of the Organisation's Board of Directors/Members* held on (dd/mm/yyyy) //

It was resolved that:

1. the Organisation
 - (a) appoint Barclays Bank PLC (the Bank) as the Organisation's bankers; or
 - (b) cancel the Organisation's existing mandates to the Bank and substitute this mandate (except in relation to items and instructions given before the Bank receives this resolution);
2. the Organisation accepts the terms of the International Corporate Services Account Conditions (a copy of which the Bank has provided) and confirms such acceptance to the Bank by completing the Bank's form of Appointment of Bankers and Mandate;
3. all agreements and authorities operate in all respects and where applicable in favour of each of Barclays Bank PLC and each of its subsidiaries;
4. any individual named in Section 2 (an 'authorised person') is authorised by the Organisation on its behalf, either individually or, if relevant, with other authorised persons in accordance with Section 2 to:
 - (a) enter into any other agreements (including banking facility agreements and indemnities) which they consider to be in the interests of the Organisation from time-to-time; and
 - (b) give instructions concerning the operation of the Organisation's bank accounts and otherwise communicate with the Bank in each case in writing or verbally or by computer, in accordance with the International Corporate Services Account Conditions; and
 - (c) arrange for the Bank to provide products or services which they consider to be in the interests of the Organisation from time-to-time; and
 - (d) register the Organisation for the Bank's computer and telephone banking service(s)

The Directors/Members noted that if the Organisation has registered for the Bank's computer and telephone banking service(s), any of the authorised person(s) acting in accordance with the current approval processes for the services would be responsible for amending the Organisation's 'customer profile' which (amongst other things) determines:

- the accounts that can be accessed by computer or telephone;
- security procedures and the number of individuals required to approve each instruction issued to the Bank (approval processes);
- the individuals ('Users') allowed to use the services for making payments and other purposes (within specified limits).

The Directors/Members also noted that the Bank is entitled to act on all instructions given by a User in accordance with the correct security procedures until the Organisation notifies the appropriate computer or telephone banking service that the User is no longer authorised to act for it;

5. the Organisation agrees to notify the Bank of any changes to beneficial ownership and/or financial control of the Organisation prior to such changes or as soon as possible thereafter but in any event within 14 days.

Charitable Companies enclose a copy of the Memorandum and Articles of the Company.

Please now complete Section 2

Appointment of Bankers and Mandate (B)

for Charities, Clubs, Churches, Societies and other Unincorporated Associations

Section 1

**Please delete as applicable*

Name (the Association)

Registered Charity Number

At the meeting of the Association's Members/Officials* held on (dd/mm/yyyy) / /

It was resolved that:

1. the Association
 - (a) appoint Barclays Bank PLC (the Bank) as the Association's bankers; or
 - (b) cancel the Association's existing mandates to the Bank and substitute this mandate (except in relation to items and instructions given before the Bank receives this resolution);
2. the Association accepts the terms of the International Corporate Services Account Conditions (a copy of which the Bank has provided) and confirms such acceptance to the Bank by completing the Bank's form of Appointment of Bankers and Mandate;
3. that all agreements and authorities operate in all respects and where applicable in favour of each of Barclays Bank PLC and each of its subsidiaries;
4. any individual named in Section 2 (an 'authorised person') is authorised by the Association on its behalf, either individually or, if relevant, with other authorised persons in accordance with Section 2 to:
 - (a) enter into any other agreements (including banking facility agreements and indemnities) which they consider to be in the interests of the Association from time-to-time; and
 - (b) give instructions concerning the operation of the Association's bank accounts and otherwise communicate with the Bank in each case in writing or verbally or by computer, in accordance with the International Corporate Services Account Conditions; and
 - (c) arrange for the Bank to provide products or services which they consider to be in the interests of the Association from time-to-time; and
 - (d) register the Association for the Bank's computer and telephone banking service(s).

The Members/Officials noted that if the Association has registered for the Bank's computer and telephone banking service(s), any of the authorised person(s) acting in accordance with the current approval processes for the services would be responsible for amending the Association's 'customer profile' which (amongst other things) determines:

- the accounts that can be accessed by computer or telephone;
- security procedures and the number of individuals required to approve each instruction issued to the Bank (approval processes);
- the individuals ('Users') allowed to use the services for making payments and other purposes (within specified limits).

The Members/Officials also noted that the Bank is entitled to act on all instructions given by a User in accordance with the correct security procedures until the Association notifies the appropriate computer or telephone banking service that the User is no longer authorised to act for it;

5. the Association agrees to notify the Bank of any changes to beneficial ownership and/or financial control of the Association prior to such changes or as soon as possible thereafter but in any event within 14 day;
6. the authorised persons agree to be individually as well as jointly liable for any money owed to the Bank in accordance with the International Corporate Services Account Conditions.

Please now complete Section 2

Appointment of Bankers and Mandate (C)

for Sole Traders, Partnerships, Joint Accounts and Personal Trustees

Section 1

**Please delete as applicable*

Name/Trading name *(if applicable)*

1. I/We request Barclays Bank PLC to:
 - (a) open accounts as requested by me/us from time to time; or
 - (b) cancel my/our existing mandate to the Bank and substitute this mandate except in relation to items and instructions given before the Bank receives this request;
2. By signing below I/we agree and accept the terms of the International Corporate Services Account Conditions;
3. I/We agree that all agreements and authorities operate in all respects and where applicable in favour of each of Barclays Bank PLC and each of its subsidiaries;
4. I/We request that any individual named in Section 2 (an 'authorised person') is authorised, either individually or, if relevant, with other authorised persons in accordance with Section 2 to:
 - (a) enter into any other agreements (including banking facility agreements and indemnities) which they consider to be in my/our interests from time-to-time; and
 - (b) give instructions concerning the operation of my/our bank accounts and otherwise communicate with the Bank in each case in writing or verbally or by computer, in accordance with the International Corporate Services Account Conditions; and
 - (c) arrange for the Bank to provide products or services which they consider to be in my/our interests from time-to-time; and
 - (d) register for the Bank's computer and telephone banking service(s).I/We understand that on registering for the Bank's computer and telephone banking service(s), any of the authorised person(s) acting in accordance with the current approval processes for the services would be responsible for amending my/our 'customer profile' which (amongst other things) determines:
 - the accounts that can be accessed by computer or telephone
 - security procedures and the number of individuals required to approve each instruction issued to the Bank (approval processes);
 - the individuals ('Users') allowed to use the services for making payments and other purposes (within specified limits);
5. I/We also confirm that the Bank is entitled to act on all instructions given by a User in accordance with the correct security procedures until I/we notify the appropriate computer or telephone banking service that the User is no longer authorised to act for it.

I/We agree to be individually as well as jointly liable for any money owed to the Bank in accordance with the International Corporate Services Account Conditions.

Please now complete Section 2

Section 2 – for all to complete

BANK USE ONLY	
Customer System number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

PLEASE NOTE: In the case of Personal Trustees, all trustees should act together unless the Trust deed permits otherwise.

Instructions are to be given to the Bank by: *Please tick one box only*

Any one of the following Any two of the following All of the following
 The first person named below and one other person below Specify any other combination below

Please note that if you have registered for the Bank’s computer and telephone banking service(s), authorised persons will have the discretion to set up arrangements for the operation of the service(s), which may differ from the above.

By signing below all authorised persons described in Mandates B and C confirm the contents of the Appointment of Bankers form and accept the terms of the International Corporate Services Account Conditions.

By signing below all authorised persons associated with Mandate A agree to comply with sections ‘Contacting each other’ and ‘Giving us instructions’ in the International Corporate Services Account Conditions to the extent that they apply to them as an individual.

Name <i>Authorised person</i>	Position <i>eg. Sole Trader, Partner, Director, Member, Official or Trustee</i>	Signature
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>

If necessary, please use the continuation sheet provided overleaf† which should be confirmed by the individuals signing below

Date (dd/mm/yy) /
/

Organisation and Associations described in Mandates A and B

We certify the above to be a true extract from the minutes.

Signature of
Chairman/Director/Member/Official

Signature of
Company Secretary/Director/Member/Official

Position

Position

Gibraltar

Barclays Bank PLC and Barclays Bank Offshore Financial Services (Gibraltar) Limited are licensed by the Financial Services Commission to conduct banking and investment business.

Jersey

Barclays Bank PLC is registered under the Banking Business (Jersey) Law 1991.

Guernsey

Barclays Bank PLC is licensed under the Banking Supervision (Bailiwick of Guernsey) Law 1994, as amended.

Isle of Man

Barclays Bank PLC is licensed by the Financial Supervision Commission to conduct banking and investment business.

Barclays Bank PLC. Registered in London, England. Registered No. 1026167. Registered Office: 54 Lombard Street, London EC3P 3AH.